

Protocol

- In situations where the police department is called for assistance, on a school bus, with elementary students, Grades K-4, and the officer(s) determines, based on the health and safety of the student or the health and safety of any other individuals, that there is a need to separate one or more students from the other students on the bus, the officer(s) shall:
 - Contact designated school department personnel who will be available by telephone for the length of the school bus runs and advise such designee of the circumstances necessitating the separation of the student(s);
 - The police officer(s) and the school official shall determine the appropriate school where the student(s) shall be transported by the police officer(s);
 - The designated school official shall immediately contact the parents or guardians of said student(s) and fully inform said parents or guardian of the circumstances and the location where the student(s) is being transported;
 - The school official shall proceed to the designated school to meet the officer(s) and student(s);
 - Except in extreme circumstances, where there is an immediate need, based on a reasonable likelihood of immediate harm, no further inquiry or action shall be taken by the officer(s) and the school official, until such time as a parent or guardian is present or has given oral permission for such inquiry or activity to take place; and
 - It is expected that the contact information provided by parents and/or guardians will allow for a rapid response when contacted by a school official. However, in the unusual occurrence where the school official is unable to make contact or the parent or guardian after contact is made cannot respond to the school within 1 hour, for purposes of safety and security, the student will be transported by a member of the police department to the police station where efforts will continue to contact the parents and/or guardian.