

February 24, 2016

Dear :

Please consider this a formal request pursuant to the Access to Public Records Act, R.I.G.L. §38-2-1 et seq. It is filed on behalf of the ACLU of Rhode Island, but with the support of a number of other organizations, including RI Teachers of English Language Learners, Young Voices, Providence Student Union, RI Disability Law Center, Parents Across RI, Youth Pride Inc., Coalition to Defend Public Education, and Tides Family Services.

I am writing to obtain certain documents relating to your school district's consideration of use of the PARCC exam either for grading or graduation purposes in upcoming years. More specifically, we seek copies of:

- Any and all documents – including but not limited to emails, memos and other communications to and from school officials or other interested parties – addressing your school district's consideration of, and any decisions regarding, **the use of PARCC test results prior to the year 2021, specifically for the purpose of grading students and/or as a graduation requirement.**

As provided for by the Act, we look forward to receiving the requested documents within 10 business days. To the extent available, we would request that the documents be provided in electronic format rather than paper. We are willing to pay reasonable copying costs for the information in accordance with the Act.

If you have any questions about this request, please feel free to let me know. Thank you in advance for your prompt attention to this.

Sincerely,

Steven Brown
Executive Director